

**CONSTITUTION & BYLAWS
OF
TCYFL (TRI-COUNTY YOUTH FOOTBALL LEAGUE)
Amended August 7, 2016**

ARTICLE ONE

NAME

The name of the organization shall be **TRI-COUNTY YOUTH FOOTBALL LEAGUE**, hereinafter referred to as **TCYFL**. It shall be a non-profit organization.

ARTICLE TWO

OBJECTIVE

To Promote & Maintain physical exercise, physical fitness, and moral well being in children

To engage, assist, encourage, participate and teach American Football

To further sportsmanship and honor among contests, sports, & athletics by elevating the standards and competitive level of amateur athletics

To foster and encourage community pride through local amateur athletics

To instill wholesome values in the youth in our communities

To assist in combating juvenile delinquency by providing and promoting the physical well being of youth athletes.

All other ways as are necessary in order to accomplish our mission & objectives.

ARTICLE THREE

GOVERNMENT

3.1. Selection – The annual Selection of the Board of Directors shall be held at each teams year-end. This must be completed and the information sent to the League Secretary within 1 month after season ends. There must be three (3) representatives from each organization within the TCYFL on the Board of Directors. This must be done by Appointment or Election. Voting in the Election shall be restricted to TCYFL participants (for the playing season then in progress), with a limit of two (2) eligible voters per household. Election balloting will be conducted under the direction of the President. Candidates for election are prohibited from the designated balloting area except to cast their vote.

3.2. Candidates – Candidates for the board are elected to the offices listed in Article Five and shall serve for a term as outlined in Article Five. The President must have two (2) full terms experience as a Board Member of TCYFL before eligibility for candidacy. The Vice President must have (1) full term experience as a Board Member of TCYFL before eligibility for candidacy. Candidates for Membership on the Board of Directors should be only those interested, willing, and fully able to participate directly in the oversight and operation of

TCYFL. They will be expected to uphold the rulings whether their vote was for or against the ruling. They are expected to be at their home games to oversee operations according to the Rules and Bylaws.

3.3. Voting – All matters concerning the policy of TCYFL shall be decided by a vote of the Board of Directors, and no motion shall be carried without a simple majority of those present at a duly constituted meeting, consists of a quorum present.

3.4. Resignations – The President or any Member may resign by giving written notice to the President or Secretary. Such resignation shall take effect immediately, unless otherwise stated in the written notice. The acceptance of the resignation shall not be necessary to make it effective. In the event of the resignation of a Member, the President shall appoint a replacement to complete the remainder of the term, with prior approval of the Board of Directors. In the event of the resignation of the President, the Vice-President shall assume those duties and responsibilities on an interim basis until such time as the Board of Directors may consider candidates and elect a replacement.

3.5. Committees – The Board of Directors shall have the power to appoint such standing and special committees as they determine necessary and to delegate such power to them, as they deem advisable. These committees shall dissolve at the end of the season.

ARTICLE FOUR

MEETINGS

4.1. Notice of all meetings, other than those deemed emergency, shall be issued by the Secretary at least two (2) weeks in advance to the Members. Emergency situations shall be defined by the President.

4.2. Suspension – If the President or Member fails to attend two (2) consecutive Board meetings without a valid excuse, the Board, by majority vote can terminate his/her Presidency or Board Membership

4.3. Forum – All meetings will be conducted in open forum. Confidential matters may be brought to the Board in closed sessions. Interested parties wishing to be on the agenda, must give due notice to the Secretary. Agenda's will be handed out one (1) week prior to the meeting. The president may call for a closed meeting with only voting Members to discuss issues of confidential matters regarding individual participants, coaches or parents, when open discussions would be deemed detrimental to a person's or persons' character or standing in the community.

4.4 Annual Meeting Schedule:

Annual Spring Meeting-To be held in April each calendar year

Pre-Season Meeting-To be held the 2nd week of July

Pre-Season Mandatory Coaches Meeting to be held a week prior to the season starting

Pre-Season Mandatory Officials Meeting to be held a week prior to the 1st game.
Playoff Selection Meeting-To be held after the 4th game of the season
Post Season Recap Meeting-To be held no less than 4 weeks after completion of playoffs.

ARTICLE FIVE

OFFICERS

5.1. Officers – The management and directorship of the TCYFL shall consist of the following

- President
- Vice President
- Secretary
- Treasurer
- Members

5.2. President –

5.2.1. The President shall hold this position for three (3) years and is eligible for re-election at that time.

5.2.2. The President shall be responsible for conducting the affairs of TCYFL and for Executing the policies established by the Board of Directors.

5.2.3. The President or his/her designate, shall preside at all meetings of the Board of Directors. The President shall hold the final vote in case of a tie vote of the Board of Directors.

5.2.4. The president will serve as the representative of the TCYFL in all related affiliations.

5.2.5 The president shall investigate complaints, irregularities and conditions detrimental to the TCYFL and report these to the Board of Directors.

5.3. Vice President –

5.3.1. The Vice President shall hold this position for two (2) years and is eligible for re-election at that time.

5.3.2. The Vice President shall assume the duties of the President when the President is unavailable.

5.3.3. The Vice President shall perform all duties assigned him/her by the President, and work with any Member if the need arises.

5.4 Secretary –

5.4.1. The Secretary shall hold this position for two (2) years and is eligible for re-election at that time.

5.4.2. The Secretary shall be responsible for recording the activities of the TCYFL and maintain appropriate files, mailing lists, and necessary records. The Secretary shall perform such duties, as are herein specifically set forth, in addition to other duties as are customarily incident to the office of Secretary or as may be assigned by the Board of Directors.

5.4.3. The Secretary shall maintain a list of all Members of the Board of Directors and committee members and give notice of all meetings of the TCYFL. The Secretary shall handle all correspondence as directed by the Board of Directors.

5.4.4. The Secretary shall keep and have available the minutes of each Board of Directors meeting.

5.5. Treasurer –

5.5.1. The treasurer shall hold this position for two (2) years and is eligible for re-election at that time.

5.5.2. The Treasurer shall be responsible for all money coming in or going out of the TCYFL. The Treasurer shall maintain appropriate records customarily incident to the office of Treasurer or as may be assigned by the Board of Directors.

5.5.3. The Treasurer shall keep and have available a treasury report of the TCYFL at each league meeting.

5.6. Members –

5.6.1. Members shall hold a voice and a vote on the Board of Directors.

5.6.2. Members shall hold this position for one (1) year and are eligible for re-election.

ARTICLE SIX

INSURANCE

Teams must provide proof of insurance prior to commencement of practices to the Board of Directors.

ARTICLE SEVEN

ELIGIBILITY OF PLAYERS

7.1. Age Eligibility – The age limit for each division shall be as follows:

7.1.1. Division Three (3) – Must be going into Fifth or Sixth Grade of schooling that season.

7.1.2. Division Two (2) – Must be going into Third or Fourth Grade of schooling that season.

7.1.3. Division One (1) – Must be going into First or Second Grade of schooling that season.

7.1.4. For all divisions, special considerations for players desiring to play outside their designated age group must be brought to the Board of Directors for a vote. Any player who chooses to play down a division lower than their designated age group may not play in a position eligible to advance the football (i.e., running back, quarterback, etc.) Requests to play down must be submitted to the Board in writing for approval.

7.2. Weight Restrictions – The Board may from time to time set additional limitations based on weight or age. Such weight/age limitations must be approved by the Board and incorporated into the Official Rules of the TCYFL prior to the commencement of each playing season.

7.3. Parental Release – At registration, each parent or guardian shall be required to sign a “Release of Liability and Conformation of Health” form on the behalf of the child. The execution of this form will represent an affirmation that the player is in good health and that the child is able to participate in all facets of TCYFL sanctioned league activities. Player may not participate without a signature.

ARTICLE EIGHT

COACHES

8.1. Selection Process – Each organization is responsible for conducting background checks on all coaches and other adult volunteers who will have direct contact with any athlete (i.e. team parents). All coaches and volunteers must have passed a background check before having direct contact with any athletes. Each organization must submit a list of all coaches and volunteers that have passed a background check to the league secretary.

8.2. Concussion Clinic – Everyone that has contact with the Football Players or Cheerleaders must take the Concussion course and turn proof of completion into the League Secretary prior to commencement of season.

8.3 Coaches on Sidelines: Each team must submit names to league secretary. Any names not on list may not be present on sidelines during games. Adherence to rules of number of coaches' outlines in League Rules must be followed.

ARTICLE NINE

DUES

9.1. All teams within the TCYFL are required to pay dues of \$50.00, payable to TCYFL. Dues will be paid at the coaches meeting held at the beginning of August every year.

9.2 All dues will be spent in the following manner:

- Printing Costs
- Trophies for Playoffs
- Medals for the players at playoffs.

ARTICLE TEN

WEIGH-INS AND DRAFTING

10.1. Weigh-ins and drafting are to be completed by the fourth (4) practice. If a new player joins the team after the weigh-ins/ draft date, they must follow the original process.

10.1.1. Weigh-ins

10.1.1.1. An official weigh master for the league must be present and physically write the weight of each player to be weighed. He/She must sign the form and turn it into the League Secretary before the fifth practice.

10.1.1.2. The scale must be a certified scale or one that can be zeroed out. No household scales will be allowed.

10.1.1.3. Players not weighed in on this date can be weighed in by their programs President. If that player is within 10% of the backfield weight limit, a member of the Board of Directors from an opposing program must be present to weigh that player.

10.1.2 Drafting

10.1.2.1. Drafting is to be done by Name, Grade, and Weight only. No players are allowed to be present at the time of draft. Coaches must draft players that are over the backfield weight limit first. Then can continue with the rest of the players.

10.1.2.2. A member of the Board of Directors from an opposing program must oversee the drafting. The first draft will be determined by a coin toss. Head Coaches and a 3rd party will all hold their own coins. The 3rd party will flip and then the coaches will flip to match the 3rd parties coin. If there is a tie you will continue to flip until there is a winner.

10.1.2.3. A new player joining after the draft date will automatically be added to the team that possessed the next draft.

ARTICLE ELEVEN

ROSTERS

11.1. League roster sheet (which consists of name, grade, weight) must be submitted to the League Secretary by the following Monday after the draft.

11.2. If a new player joins after the draft/weigh-in date, they must notify the League Secretary to be added to the proper roster immediately.

ARTICLE TWELVE

REFEREES

12.1. Each program is responsible for finding their own referees when hosting games. You must have at least three (3) adults (over 18) per game.

12.2. The President of each program is responsible for making sure the referees know ALL the rules prior to the commencement of the games.

12.3. The TCYFL will be assigning the referees and clock people for the TCYFL playoffs through a selection process of evaluated officials. The cost will be divided equally among the teams involved. Payments are due in full to the league treasurer or host president prior to the first playoff game.

Article 13

Team Eligibility

13.1 All teams eligible to play must follow and adhere to all rules set forth in league rules and TCYFL Bylaws.

13.2 All groups must show participation in each division level for 2 consecutive years.

13.3 All groups must present and show proper documentation of bylaws and/or meeting schedules.

13.4 All groups must show consistent and proper representation at TCYFL Board Meetings

- 13.5 Any group / school wishing to join the TCYFL is subject to the following:
2/3 Majority Vote of sitting board members
Proper presentation of all required documentation prior to Annual Spring Meeting
Acceptance of practice and playing fields by sitting board members
- 13.6 Any group is subject to exclusion to TCYFL for the following:
Improper documentation of coaches, players, insurance & background checks
Substandard treatment of players by coaches
Proof of consistent verbal abuse of any player, coach, opposing player, opposing coach or fan.
Any physical altercation during the course of TCYFL affiliated functions not limited to practices, meetings & games.
Any group deemed for exclusion is subject to a 2/3-majority vote.

AMENDMENTS

This Constitution of any article thereof may be amended or repealed by two-third majority of all voting members of the Board of Directors at any duly constituted meeting.